# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri
Consolidated Financial Statements and Independent Auditors' Report with Supplemental Information and Federal Compliance Section

For the Year Ended December 31, 2010

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri

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# JARRED, GILMORE \& PHILLIPS, PA 

Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT

Board of Directors
Delta Area Economic Opportunity Corporation
Portageville, Missouri
We have audited the accompanying consolidated statement of financial position of Delta Area Economic Opportunity Corporation as of December 31, 2010, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended. These consolidated financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these consolidated financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements of Scott City Apartments, LLC, Allgeier Manor, LLC, Moritz Place, LLC, and Lucille Manor, LLC have not been audited, and we were not engaged to audit the wholly owned subsidiaries. These wholly owned subsidiaries are included in the basic financial statements and represent $35.97 \%, 3.97 \%$, and $2.00 \%$ of the assets, net assets, and revenues, respectively.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the wholly owned subsidiaries been audited, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Delta Area Economic Opportunity Corporation as of December 31, 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated September 7, 2011 on our consideration of Delta Area Economic Opportunity Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and is important in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and the Combining Schedule of Activities presented on pages 19 to 23 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules presented on pages 24 to 39 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we express no opinion on it.


JARRED, GILMORE \& PHILLIPS, PA
Certified Public Accountants
September 7, 2011
Chanute, Kansas

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
Consolidated Statement of Financial Position
December 31, 2010

| ASSETS |  |  |
| :---: | :---: | :---: |
| Current Assets |  |  |
| Cash in Bank - Cash and Cash Equivalents | \$ | 921,862.97 |
| Grant and Contracts Receivable, Net |  | 1,031,689.68 |
| Prepaid Expenses |  | 126,590.66 |
| Inventory |  | 1,089,994.33 |
| Total Current Assets |  | 3,170,137.64 |
| Noncurrent Assets |  |  |
| Capital Assets, net |  | 6,027,601.65 |
| Restricted Cash from USDA Debt Service Reserve |  | 77,407.28 |
| Total Noncurrent Assets |  | 6,105,008.93 |
| TOTAL ASSETS | \$ | 9,275,146.57 |
| LIABILITIES AND NET ASSETS |  |  |
| Liabilities |  |  |
| Current Liabilities |  |  |
| Accounts Payable | \$ | 685,411.91 |
| Accrued Annual Leave |  | 63,788.01 |
| Accrued Payroll and Withholdings |  | 111,559.64 |
| Refundable Grant Advances |  | 655,420.96 |
| Accrued Interest |  | 62,660.00 |
| Current Portion of Long-Term Debt |  | 1,160,173.65 |
| Total Current Liabilities |  | 2,739,014.17 |
| Long-Term Liabilities |  |  |
| Notes Payable |  | 3,616,556.91 |
| Capital Leases |  | 31,125.06 |
| Less: Current Portion |  | (1,160,173.65) |
| Total Long-Term Liabilities |  | 2,487,508.32 |
| TOTAL LIABILITIES |  | 5,226,522.49 |
| Net Assets |  |  |
| Unrestricted Net Assets |  | 4,000,805.17 |
| Temporarily Restricted Net Assets |  | 47,818.91 |
| TOTAL NET ASSETS |  | 4,048,624.08 |
| TOTAL LIABILITIES AND NET ASSETS | \$ | 9,275,146.57 |

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
Consolidated Statement of Activities
For the Year Ended December 31, 2010

| CHANGES IN NET ASSETS |  |  |
| :---: | :---: | :---: |
| Unrestricted Net Assets |  |  |
| Revenues and Gains |  |  |
| Grant Revenue - Federal | \$ | 20,900,977.47 |
| Grant Revenue - State |  | 230,416.68 |
| Program Fee Income |  | 321,704.84 |
| Housing Rent |  | 518,599.30 |
| Contributions |  | 15,819.82 |
| Reimbursements/Other |  | 5,186.06 |
| Other Income |  | 20,301.27 |
| Interest Income |  | 5,716.40 |
| Gain (Loss) on Sale of Assets |  | 201,637.90 |
| In-Kind Donations |  | 187,091.90 |
| Total Revenues and Gains |  | 22,407,451.64 |
| Other |  |  |
| Net Assets Released From Restrictions |  |  |
| Total Unrestricted Revenues, Gains and Other |  | 22,457,101.35 |
| Expenses |  |  |
| Program Services |  |  |
| Early Childhood |  | 9,185,873.06 |
| Community Services |  | 2,200,972.03 |
| Weatherization Services |  | 2,526,349.18 |
| Energy Assistance |  | 2,847,775.05 |
| Family Planning |  | 300,804.43 |
| Housing Services |  | 1,934,260.99 |
| Supporting Activities |  |  |
| Management and General |  | 1,265,389.55 |
| Fundraising |  | 73,717.98 |
| Total Expenses |  | 20,335,142.27 |
| Increase in Unrestricted Net Assets |  | 2,121,959.08 |
| Temporarily Restricted Net Assets |  |  |
| Fee Income |  | 40,362.94 |
| Contributions |  | 28,012.21 |
| Net Assets Released From Restrictions |  |  |
| Through Satisfaction of Program Restrictions |  | $(49,649.71)$ |
| Increase in Temporarily Restricted Net Assets |  | 18,725.44 |
| Increase in Net Assets |  | 2,140,684.52 |
| Net Assets - Beginning of the Year |  | 1,907,939.56 |
| Net Assets - End of the Year | \$ | 4,048,624.08 |

The accompanying notes are an integral part of the financial statements

| Program Services |  |  |  |  |  |  |  |  |  | Supporting Activities |  |  |  | Total Organization Services |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Early Childhood | Community Services | Weatherization Services | Energy Assistance |  | Family <br> Planning |  | Housing Services |  | Total ogram Services |  | Management and General |  | ndraising |  |  |
| \$ 4,343,278.99 | \$ 958,274.50 | \$ 626,813.62 | \$ 271,206.95 | \$ | 142,459.74 | \$ | 107,793.76 | \$ | 6,449,827.56 | \$ | 523,098.03 | \$ | 37,564.38 | \$ | 7,010,489.97 |
| 1,466,329.69 | 357,060.37 | 290,688.45 | 86,166.40 |  | 52,102.86 |  | 30,839.20 |  | 2,283,186.97 |  | 93,488.03 |  | 6,713.50 |  | 2,383,388.50 |
| 10,386.24 | 1,397.80 | 6,263.17 | 244.26 |  | - |  | - |  | 18,291.47 |  | 4,163.70 |  | 299.00 |  | 22,754.17 |
| - | - | - | - |  | - |  | - |  | - |  | 14,260.22 |  | 1,024.05 |  | 15,284.27 |
| 1,600,621.88 | 112,229.14 | 1,354,874.06 | 2,429,379.15 |  | 16,841.65 |  | 1,067,839.07 |  | 6,581,784.95 |  | 6,533.92 |  | 469.21 |  | 6,588,788.08 |
| 13,517.13 | 747.00 | 737.34 | 5.80 |  | - |  | - |  | 15,007.27 |  | 185.67 |  | 13.33 |  | 15,206.27 |
| 74,444.67 | 425,660.66 | 13,404.33 | 12,218.75 |  | 42,311.85 |  | 122,397.55 |  | 690,437.81 |  | 70,272.94 |  | 5,046.40 |  | 765,757.15 |
| - | - | - | - |  | - |  | 92,380.28 |  | 92,380.28 |  | 259,318.49 |  | - |  | 351,698.77 |
| 4,868.06 | 1,191.68 | 974.69 | 68.61 |  | 250.00 |  | - |  | 7,353.04 |  | 15,930.46 |  | 1,143.99 |  | 24,427.49 |
| 187,091.90 | - | - | - |  | - |  | - |  | 187,091.90 |  | - |  | - |  | 187,091.90 |
| 100,729.24 | 1,305.89 | 12,326.66 | 1,563.33 |  | 3,274.55 |  | 41,125.07 |  | 160,324.74 |  | 38,894.60 |  | 2,793.07 |  | 202,012.41 |
| - | 220.63 | - | - |  | - |  | 152,970.26 |  | 153,190.89 |  | 66,065.82 |  | 7,633.20 |  | 226,889.91 |
| 1,426.31 | 575.00 | 804.85 | 12.72 |  | - |  | - |  | 2,818.88 |  | 4,325.70 |  | 310.63 |  | 7,455.21 |
| 18,779.51 | 941.00 | 1,170.18 | 405.32 |  | 33.80 |  | 260.66 |  | 21,590.47 |  | 12,561.05 |  | 1,205.70 |  | 35,357.22 |
| 1,703.23 | 3,691.95 | - | - |  | 222.50 |  | - |  | 5,617.68 |  | 6,427.46 |  | 461.57 |  | 12,506.71 |
| 28,592.09 | 15,035.59 | 1,178.57 | 2,142.30 |  | 388.96 |  | 25,938.59 |  | 73,276.10 |  | 30,385.51 |  | 2,182.02 |  | 105,843.63 |
| 83,495.04 | 61,795.34 | - | - |  | 9,750.00 |  | 395.76 |  | 155,436.14 |  | - |  | - |  | 155,436.14 |
| 274,463.65 | 83,588.40 | 82,578.60 | 20,584.05 |  | 3,320.07 |  | 192,340.61 |  | 656,875.38 |  | 44,184.22 |  | 1,157.04 |  | 702,216.64 |
| 317,406.83 | 43,252.29 | 24,362.59 | 8,923.32 |  | 13,291.12 |  | 17,910.53 |  | 425,146.68 |  | 30,853.07 |  | 2,215.60 |  | 458,215.35 |
| 46,353.09 | 22,807.60 | 3,313.56 | 6,445.11 |  | 5,632.43 |  | 6,184.14 |  | 90,735.93 |  | 8,966.45 |  | 643.89 |  | 100,346.27 |
| 123,080.23 | 15,944.84 | 27,709.37 | 55.62 |  | 462.50 |  | 91.80 |  | 167,344.36 |  | 6,146.60 |  | 441.40 |  | 173,932.36 |
| 56,974.56 | - | - | - |  | - |  | - |  | 56,974.56 |  | $(2,425.80)$ |  | - |  | 54,548.76 |
| 110,110.41 | 69,768.52 | 25,334.65 | 2,111.22 |  | 8,414.67 |  | 5,473.36 |  | 221,212.83 |  | 14,216.82 |  | 1,020.93 |  | 236,450.58 |
| 158,632.99 | 21,462.55 | 4,001.87 | 2,505.64 |  | 1,903.90 |  | 45,711.66 |  | 234,218.61 |  | 10,968.19 |  | 787.64 |  | 245,974.44 |
| 163,587.32 | 4,021.28 | 49,812.62 | 3,736.50 |  | 143.83 |  | 34.39 |  | 221,335.94 |  | 6,568.39 |  | 591.43 |  | 228,495.76 |
| - | - | - | - |  | - |  | 24,574.30 |  | 24,574.30 |  | 0.01 |  | - |  | 24,574.31 |
| \$ 9,185,873.06 | \$2,200,972.03 | \$2,526,349.18 | \$2,847,775.05 | \$ | 300,804.43 | \$ | 1,934,260.99 | \$ | 18,996,034.74 | \$ | 1,265,389.55 | \$ | 73,717.98 |  | 20,335,142.27 |

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
Consolidated Statement of Cash Flows
For the Year Ended December 31, 2010

CASH FLOWS FROM OPERATING ACTIVITIES
Change in Net Assets
\$ 2,140,684.52
Adjustments to Reconcile Change in Net Assets to Net Cash Used in
Operating Activities
Depreciation Expense
(Gain) Loss on Sale of Assets
(Increase) Decrease in Grant and Contracts Receivable
(Increase) Decrease in Prepaid Expense
(Increase) Decrease in Inventory
Increase (Decrease) in Accounts Payable
Increase (Decrease) in Accrued Annual Leave
Increase (Decrease) in Accrued Payroll Withholdings
Increase (Decrease) in Property Taxes Payable
Increase (Decrease) in Refundable Grant Advances
Increase (Decrease) in Accrued Interest

Net Cash Provided by (Used in) Operating Activities
560,565.17

CASH FLOWS FROM INVESTING ACTIVITIES
Payments for Purchase of Capital Assets
Proceeds from the Sale of Capital Assets
$(1,837,801.17)$

Payments to USDA Debt Service Reserve

Net Cash Provided by (Used in) Investing Activities

CASH FLOWS FROM FINANCING ACTIVITIES
Proceeds from the Issuanace of Capital Leases
Principal Payments on Long-Term Debt
Principal Payments on Capital Leases

Net Cash Provided by (Used in) Financing Activities

Net Increase (Decrease) in Cash and Cash Equivalents

Cash and Cash Equivalents, Beginning of the Year

Cash and Cash Equivalents, End of the Year

## Supplemental Information:

Cash Paid for Interest

54,338.90
2,383,908.01
$(17,376.52)$

528,730.32
$(2,361,953.00)$
$(28,970.56)$
$(2,336,584.66)$
$(1,247,289.17)$
$2,169,152.14$
\$ 921,862.97
\$
240,434.13

The accompanying notes are an integral part of the financial statements

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
Notes to the Consolidated Financial Statements
December 31, 2010

## 1. NATURE OF ACTIVITIES

Delta Area Economic Opportunity Corporation (the "Organization") is a nonprofit organization which serves the economically and socially disadvantaged persons in Scott, Stoddard, Mississippi, New Madrid, Dunklin, and Pemiscot counties in southeast Missouri. The consolidated financial statements include the accounts of Delta Area Economic Opportunity Corporation and an affiliated organization, Delta Area Community Development Corporation (DACDC). Material intercompany transactions and balances have been eliminated. The consolidated financial statements include the accounts of Scott City Apartments II, a 12 unit apartment complex located in Scott City, Missouri, Allgeier Manor, a 48 Unit apartment complex located in Aurora, Missouri, Lucille Manor, a 48 unit apartment complex located in Moberly, Missouri, and Moritz Place, a 56 unit apartment complex located in Carthage, Missouri, which are all 100\% owned affiliated organizations.

The Organization provides services, assistance, and activities to aid those of low income by enlarging employment opportunities, by improving human performance, motivation and productivity, and by bettering the conditions in which people live, learn, and work. The Organization administers the following grants to meet the needs of the area it serves: Head Start Programs, Low-Income Home Energy Assistance Programs, Community Services Block Grant Programs, Supportive Housing Assistance and Counseling, Family Planning, Employment and Training, and others.

DACDC is the general partner for the twenty nine limited partnerships established to provide affordable housing for low income individuals. DACDC did not have any activity for the year ended December 31, 2010.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## Basis of Accounting

The Organization's program policy is to prepare financial statements on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities. Assets are recorded at cost when purchased, or in the case of gifts, at fair value at the date of the gift.

## Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

## Cash and Cash Equivalents

For purposes of the statement of cash flows, cash and cash equivalents include all highly liquid instruments with a maturity of three months or less when acquired.

## Inventory

Inventory consists of weatherization materials and work in progress and are valued at cost, using the first-in, first-out method (FIFO).

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Allowance for Doubtful Accounts
Grant and contract receivables are stated at unpaid balances, less an allowance for doubtful accounts. The Organization provides for losses on receivables using the allowance method. The allowance is based on experience, third-party contracts, and other circumstances, which may affect the ability of others to meet their obligations. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms. It is the Organization's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

## Capital Assets

It is the Organization's policy to capitalize costs with a useful life of more than one year and a value over $\$ 5,000.00$. Capital assets are stated at cost if purchased, and at fair value at the date of donation, if donated. Such items acquired under grants from Federal and state sources are considered to be owned by the Organization while used in the programs for which they are purchased or in programs authorized in the future. However, the funding source has a reversionary interest in the property. The Organization has $\$ 2,898,633.17$, net book value, of property in which the funding sources have a reversionary interest. Capital assets purchased or donated are accounted for in the corporate account and are depreciated based on estimated useful lives using the straight-line method as follows:

| Buildings | 40 Years |
| :--- | ---: |
| Leasehold Improvements | $15-20$ Years |
| Equipment | $3-10$ Years |
| Vehicles | 5 Years |

## Net Assets

The Organization's net assets are classified as follows:

Unrestricted net assets: Unrestricted net assets represent those net assets whose use is not restricted by donors, even though their use may be limited in other respects, such as by contract or by board designation. Changes in net assets arising from exchange transactions are included as well as resources derived from gifts and contributions. These resources are used at the discretion of the governing board to meet current expenses for any purpose.

Temporarily restricted net assets: Temporarily restricted net assets consist of those net assets whose use by the Organization has been limited by donors to later periods of time or after specified dates or to specified purposes.

Permanently restricted net assets: Permanently restricted net assets consist of funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of the donor restrictions. If a restriction is satisfied in the same period the contribution is received, the contribution is reported as unrestricted.

## Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. The Organization had no promises to give at December 31, 2010.

## Income Taxes

The Organization is exempt from Federal income taxes under IRS Code Section 501(c)3. In addition, the Organization qualifies for the charitable contribution deduction under Section $170(\mathrm{~b})(1)(\mathrm{A})$ and has been classified as an organization that is not a private foundation under Section 509(a)(2).

## In-Kind Goods/Services

The Organization receives donated services as part of its Head Start program. In-kind contributions are shown both as support and expenditures in this program, and is recorded at the fair value of the goods or services at the time of donation. Amounts included are only those allowable under generally accepted accounting principles.

## Allocated Costs

The Organization allocates its expenses on a functional basis among its various programs and support activities. Expenses that can be identified with a specific program and support activity are allocated directly according to their natural expenditure classification. Other expenses that are common to several functions are allocated using various allocation methods.

## 3. CONCENTRATION OF CREDIT RISK

At year-end, the Organization's carrying amount of deposits including the USDA restricted cash was $\$ 999,120.25$. The bank balance was held by two banks resulting in a concentration of credit risk. The bank balance was $\$ 1,484,093.00$. Of the bank balance, $\$ 1,484,093.00$ was covered by FDIC insurance under the Temporary Account Guarantee Program.

## 4. GRANT AND CONTRACTS RECEIVABLE, NET

Grant and contracts receivable at December 31, 2010, consist of amounts due under the following programs, net of allowances for uncollectible amounts:

| Community Services Block Grant | $\$ 81,700.00$ |
| :--- | ---: |
| Housing Unrestricted - MACO Distributions | $6,225.06$ |
| MHDC Home Repair Grant | $22,000.00$ |
| Atmos Gas Utility Funds Grant | $16,860.00$ |
| DOE/Weatherization Grant | $51,390.80$ |
| DOE/Weatherization Grant - ARRA | $243,949.53$ |
| Energize Missouri - ARRA | $13,230.00$ |
| Ameren UE I Grant | $3,346.00$ |
| Ameren UE Gas II Grant | $12,598.00$ |
| Family Planning - Title X | $16,846.40$ |
| Family Planning - Program Income | $5,482.81$ |
| Emergency Shelter Grant | $53,871.71$ |
| HUD-SHP Transitional Housing Grant | $14,341.29$ |
| HUD-SHP Permanent Housing Grant | $10,486.51$ |
| USDA/CCFP Grant | $101,108.13$ |
| Head Start Grant | $319,875.26$ |
| Early Head Start Grant | $74,189.07$ |
| Head Start-USDA | $4,189.11$ |

\$ 1,031,689.68
All grant and contracts receivable at December 31, 2010, are considered collectible. Accordingly, the allowance for uncollectibility is zero.

## 5. INVENTORY

Inventory consists of the following at December 31, 2010:

| Weatherization Materials | $\$$$76,224.87$ <br> Work in Progress |
| :--- | ---: |
| $1,013,769.46$  <br> Total Inventories $\$ 1,089,994.33$ |  |

Work in progress consists of expenses applied to houses in the weatherization program that have not yet been billed due to not being complete.

## 6. CAPITAL ASSETS

Following are the changes in capital assets for the year ended December 31, 2010:

| AGENCY: |  | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2009 \\ \hline \end{gathered}$ |  | Additions |  | Retirements |  | $\begin{aligned} & \text { Balance } \\ & 12 / 31 / 2010 \\ & \hline \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 191,705.75 | \$ | 45,000.00 | \$ | - | \$ | 236,705.75 |
| Buildings and Improvements |  | 3,133,801.83 |  | 1,009,029.00 |  | - |  | 4,142,830.83 |
| Equipment |  | 221,843.45 |  | 136,160.91 |  | - |  | 358,004.36 |
| Vehicles |  | 1,642,596.00 |  | 629,332.46 |  | 144,483.00 |  | 2,127,445.46 |
| Vehicles under Capital Lease |  | 144,638.00 |  | - |  | - |  | 144,638.00 |
| Total Capital Assets |  | 5,334,585.03 |  | 1,819,522.37 |  | 144,483.00 |  | 7,009,624.40 |
| Accumulated Depreciation |  |  |  |  |  |  |  |  |
| Buildings and Improvements |  | $(322,910.03)$ |  | $(99,150.89)$ |  | - |  | $(422,060.92)$ |
| Equipment |  | $(148,576.54)$ |  | $(19,409.25)$ |  | - |  | $(167,985.79)$ |
| Vehicles |  | $(1,495,224.85)$ |  | $(111,830.75)$ |  | $(144,483.00)$ |  | (1,462,572.60) |
| Vehicles under Capital Lease |  | $(63,744.37)$ |  | $(28,927.60)$ |  | - |  | $(92,671.97)$ |
| Total Accumulated Depreciation |  | (2,030,455.79) |  | (259,318.49) |  | $(144,483.00)$ |  | (2,145,291.28) |
| Total Net Capital Assets | \$ | 3,304,129.24 | \$ | 1,560,203.88 | \$ | - | \$ | 4,864,333.12 |
|  |  | Balance 12/31/2009 |  | Additions |  | Retirements |  | Balance $2 / 31 / 2010$ |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 23,650.00 | \$ | - | \$ | - | \$ | 23,650.00 |
| Buildings and Improvements |  | 179,312.08 |  | - |  | - |  | 179,312.08 |
| Equipment |  | 48,337.16 |  | - |  | - |  | 48,337.16 |
| Total Capital Assets |  | 251,299.24 |  | - |  | - |  | 251,299.24 |
| Accumulated Depreciation |  | $(58,027.12)$ |  | (9,067.86) |  | - |  | (67,094.98) |
| Total Net Capital Assets | \$ | 193,272.12 | \$ | (9,067.86) | \$ | - | \$ | 184,204.26 |
|  |  | Balance |  | Additions |  | Retirements |  | Balance |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 24,000.00 | \$ | - | \$ | - | \$ | 24,000.00 |
| Buildings and Improvements |  | 914,946.25 |  | - |  | - |  | 914,946.25 |
| Equipment |  | 97,882.19 |  | 2,602.34 |  | - |  | 100,484.53 |
| Total Capital Assets |  | 1,036,828.44 |  | 2,602.34 |  | - |  | 1,039,430.78 |
| Accumulated Depreciation |  | $(17,656.17)$ |  | (42,710.34) |  | - |  | $(60,366.51)$ |
| Total Net Capital Assets | \$ | 1,019,172.27 | \$ | (40,108.00) | \$ | - | \$ | 979,064.27 |

## 6. CAPITAL ASSETS (Continued)

| MORITZ: | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2009 \end{gathered}$ |  | Additions |  | Retirements |  | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2010 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 104,000.00 | \$ | - | \$ | 104,000.00 | \$ | - |
| Buildings and Improvements |  | 983,080.25 |  | - |  | 983,080.25 |  | - |
| Equipment |  | 115,730.27 |  | 6,033.63 |  | 121,763.90 |  |  |
| Total Capital Assets |  | 1,202,810.52 |  | 6,033.63 |  | 1,208,844.15 |  | - |
| Accumulated Depreciation |  | (19,677.11) |  | $(16,159.87)$ |  | $(35,836.98)$ |  | - |
| Total Net Capital Assets | \$ | 1,183,133.41 | \$ | $(10,126.24)$ | \$ | 1,173,007.17 | \$ | - |


| LUCILLE: | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2009 \\ \hline \end{gathered}$ |  | Additions |  | Retirements |  | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2010 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 84,000.00 | \$ | - | \$ | 84,000.00 | \$ | - |
| Buildings and Improvements |  | 853,044.25 |  | - |  | 853,044.25 |  | - |
| Equipment |  | 100,095.17 |  | 9,642.83 |  | 109,738.00 |  |  |
| Total Capital Assets |  | 1,037,139.42 |  | 9,642.83 |  | 1,046,782.25 |  | - |
| Accumulated Depreciation |  | (13,077.10) |  | (24,442.21) |  | $(37,519.31)$ |  | - |
| Total Net Capital Assets | \$ | 1,024,062.32 | \$ | (14,799.38) | \$ | 1,009,262.94 | \$ | - |


| TOTALS: | Balance |  | Additions |  | Retirements |  | $\begin{gathered} \text { Balance } \\ 12 / 31 / 2010 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Capital assets |  |  |  |  |  |  |  |  |
| Land | \$ | 427,355.75 | \$ | 45,000.00 | \$ | 188,000.00 | \$ | 284,355.75 |
| Buildings and Improvements |  | 6,064,184.66 |  | 1,009,029.00 |  | 1,836,124.50 |  | 5,237,089.16 |
| Equipment |  | 583,888.24 |  | 154,439.71 |  | 231,501.90 |  | 506,826.05 |
| Vehicles |  | 1,642,596.00 |  | 629,332.46 |  | 144,483.00 |  | 2,127,445.46 |
| Vehicles under Capital Lease |  | 144,638.00 |  | - |  |  |  | 144,638.00 |
| Total Capital Assets |  | 8,862,662.65 |  | 1,837,801.17 |  | 2,400,109.40 |  | 8,300,354.42 |
| Accumulated Depreciation |  | (2,138,893.29) |  | $(351,698.77)$ |  | (217,839.29) |  | (2,272,752.77) |
| Total Net Capital Assets | \$ | 6,723,769.36 | \$ | 1,486,102.40 | \$ | 2,182,270.11 | \$ | 6,027,601.65 |

## 7. REFUNDABLE GRANT ADVANCES

Refundable grant advances at December 31, 2010, consist of grant funds received in excess of expenditures in the following programs:

| Rental Assistance Program | $\$$ | $2,376.79$ |
| :--- | ---: | ---: |
| FEMA Grant | $2,173.02$ |  |
| Show Me Healthy Women Grant | $4,345.53$ |  |
| LIHEAP/ECIP Grant | $631,777.94$ |  |
| USDA/CACFP Grant | $10,300.00$ |  |
| Shelter Plus Care Grant | $4,447.68$ |  |
|  | $\boxed{ } \quad 655,420.96$ |  |

## 8. NOTES PAYABLE

The Organization has the following notes payable which are secured by real estate mortgages.

The Organization signed an agreement dated May 27, 2004, with First State Bank and Trust Company, Inc. to assist in the building of the family planning center in Malden, Missouri, which requires 120 monthly consecutive principal and interest payments at $\$ 681.65$ each, beginning June 27, 2004, including interest at 4.750\% through May 27, 2014. The note is secured by real property located in Malden, Missouri. The balance on this note at December 31, 2010 is:
\$ 25,470.60
The Organization signed an agreement dated July 15, 2004, with USDA Rural Development to assist in the renovation of a commercial building to house the Sikeston Head Start, which requires 25 annual principal and interest payments at $\$ 22,764.00$ each, beginning July 15, 2005, including interest at $4.75 \%$ through July 15, 2030. The note is secured by real property located in Sikeston, Missouri and includes a Federal interest on the property. The balance on this note at December 31, 2010, is:

263,062.05
The Organization signed an agreement dated July 15, 2004, with USDA Rural Development to assist in the purchase of a commercial building to house the Sikeston Head Start, which requires 25 annual principal and interest payments at $\$ 24,102.00$ each, beginning July 15, 2005, including interest at $4.375 \%$ through July 15, 2030. The note is secured by real property located in Sikeston, Missouri and includes a Federal interest on the property. The balance on this note at December 31, 2010,
is:

299,282.49

712,390.88
The Organization signed an agreement dated January 5, 2006, with USDA Rural Development to assist in the purchase of a commercial building to be used to house the Dexter Head Start center, which requires 25 annual principal and interest payments at $\$ 14,596.00$ each, beginning January 5, 2007, including interest at 4.125\% through January 5, 2032. The note is secured by real property located in Dexter, Missouri. The balance on this note at December 31, 2010, is:

The Organization signed an agreement dated February 25, 2008, with USDA Rural Development to assist in the purchase of a commercial building to be used to house the Caruthersville Head Start center, which requires 25 annual principal and interest payments at $\$ 54,426.00$ each, beginning February 26, 2010, including interest at $4.125 \%$ through February 26, 2033. The note is secured by real property located in Dexter, Missouri. The balance on this note at December 31, 2010, is:

195,621.10

767,485.83

## 8. NOTES PAYABLE (Continued)

The Organization signed an agreement dated May 6, 2010, with USDA Rural Development to assist in the purchase of a commercial building to be used to house the Family Life Center, which requires 15 annual principal and interest payments at $\$ 4,083.00$ each, beginning May 6 , 2011, including interest at $4.125 \%$ through May 2025. The note is secured by real property located in Malden, Missouri. The balance on this
note at December 31, 2010, is:

The Organization signed an agreement dated October 30, 2008, with First State Bank and Trust Company, Inc. to assist in the purchase of five vehicles, which requires 60 monthly consecutive principal and interest payments at $\$ 1,029.12$ each, beginning November 30, 2008, including interest at $4.500 \%$ through October 31, 2013. The note is secured by real property located in Malden, Missouri. The balance on this note at December 31, 2010 is:
\$ 44,000.00

32,764.48

237,941.81
The Organization signed an agreement dated July 29, 2010, with Sterling Bank to assist in the purchase of a multi-family housing unit, Allgeier Manor, which requires one payment of principal and interest in the amount of $\$ 1,091,595.17$, due on July 29, 2011, including interest at $6.00 \%$. The note is secured by real property located in Aurora, Missouri. The balance on this note at December 31, 2010 is:

Total Notes Payable
\$ 3,616,556.91

The following is a summary of changes in notes payable for the year ended December 31, 2010:

Obligations:
Malden Building
Sikeston Building
Sikeston Renovations
Kennett Renovations
Dexter Building
Caruthersville Building
Family Life Center
Scott City Building
Lucille Manor
Moritz Place
Allgeier Manor
Vehicles

8. NOTES PAYABLE (Continued)

The schedule of maturities of notes payable is as follows:

| Year Ending December 31: | Amount |
| :---: | ---: |
| 2011 | $\$ 1,129,048.59$ |
| 2012 | $101,195.66$ |
| 2013 | $103,771.30$ |
| 2014 | $92,809.59$ |
| 2015 | $93,869.02$ |
| $2016-2020$ | $538,577.95$ |
| $2021-2025$ | $678,210.94$ |
| $2026-2030$ | $674,627.80$ |
| $2031-2035$ |  |
| Total | $204,446.06$ |
|  | $\$ 3,616,556.91$ |

## 9. CAPITAL LEASE OBLIGATIONS

The Organization has entered into a capital lease agreement in order to finance the purchase of a Head Start bus. Payments are made of \$16,108.00 annually, including interest at approximately $7.00 \%$. Final maturity for the lease is in 2011. Future minimum lease payments are as follows:
$\frac{\text { Year Ended December 31, }}{2011}$ 2011

Less imputed interest
Net Present Value of Minimum
Lease Payments
Less: Current Maturities
Long-Term Capital Lease Obligations

|  | Totals |
| :---: | :---: |
| $\$ \quad 16,108.00$ |  |
|  | $16,108.00$ |
| $(1,053.71)$ |  |

15,054.29
$(15,054.29)$
$\$ \quad 0.00$

The Organization has entered into a capital lease agreement in order to finance the purchase of a Head Start bus. Payments are made of \$17,332.32 annually, including interest at approximately 7.85\%. Final maturity for the lease is in 2011. Future minimum lease payments are as follows:

$$
\frac{\text { Year Ended December 31, }}{2011}
$$

Less imputed interest
Net Present Value of Minimum
Lease Payments
Less: Current Maturities
Long-Term Capital Lease Obligations

Totals

| $\$ \quad 17,332.32$ |
| ---: |
| $17,332.31$ |

$\underline{(1,261.54)}$
16,070.77
$(16,070.77)$
$\$ \quad 0.00$

## 10. OPERATING LEASES

As of December 31, 2010, the Organization has entered into a number of operating leases for various office equipment, classroom and office space. Total payments for the year ended December 31, 2010, was $\$ 155,406.38$. Under the current lease agreements, the future minimum lease rentals are as follows:

| 2011 | $\$ 25,220.00$ |
| :---: | ---: |
| 2012 | $14,400.00$ |
| 2013 | $14,800.00$ |
| 2014 | $15,600.00$ |
| 2015 | $15,600.00$ |
| $2016-2020$ | $30,000.00$ |
| $2021-2025$ | $6,000.00$ |
| $2026-2030$ | $6,000.00$ |
| 2031 | $1,680.00$ |

## 11. COMPENSATED ABSENCES

## Vacation Pay

All regular, full-time and part-time employees are eligible for paid time off benefits based upon the employee's anniversary date. Vacation time is accrued or earned based upon the employee's length of service and on the time actually worked. Unused vacation time may be carried over to the next year up to a maximum of 37.5 hours unless specifically approved by the executive director in advance. Vacation time is earned at a rate of one hour for every sixteen hours worked for employees with zero to five years of service, and at a rate of one hours for every fourteen hours worked for employees with over five years of service.

## Sick Leave

All regular, full-time and part-time employees earn paid sick leave annually. All employees accrue sick leave at a rate of one hours for every sixteen hours worked up to a maximum of 600 hours. Unused time earned for sick leave is lost if the employee is terminated for any reason.

The Organization determines a liability for compensated absences when the following conditions are met:

1. The Organization's obligation relating to employees' rights to receive compensation for future absences is attributable to employee services already rendered.
2. The obligation relates to the rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated and is material to the financial statements.

In accordance with the above criteria, the Organization has accrued a liability for vacation pay which has been earned, but not taken, by Organization employees. The Organization has not accrued a liability for sick leave earned, but not taken, by Organization employees, in accordance with guidance provided by FAS 43, as the amounts cannot be reasonably estimated at this time.

## 12. EMPLOYEE BENEFIT PLANS

The Organization has a 403(B) plan available for its employees. An employee is eligible after one complete full year of service. The Organization will contribute a portion equal to $2 \%$ of an employee's gross wage after one year of service. The Organization will also match a percent contributed by the employee up to $5 \%$. Total contributions made by the Organization into the plan on behalf of the employees for the year ended December 31, 2010 was $\$ 146,901.35$.

## 13. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of donations and other revenues restricted by purpose and are tracked though the use of program codes in the accounting software. Amounts presented below are the balances by program.

| Head Start Non-Federal Donations | $\$$ | 354.79 |
| :--- | ---: | ---: |
| Municipal Light Donations |  | $1,854.46$ |
| Family Planning Donations |  | $85,735.83$ |
| County Donations |  | $1,873.83$ |
| UHC - JP Morgan Donations |  |  |
| Total Temporarily Restricted Net Assets |  | $\$ \quad 47,818.91$ |

## 14. IN-KIND CONTRIBUTIONS

Under the grant agreements, the Organization (grantee) receives a percentage of total estimated project funds from the Federal government. The balance of the project funds is contributed to the Organization from non-Federal sources in the form of "in-kind" contributions of services or property from the Organization, delegated agencies, the community, or non-Federal governmental organizations. The services and goods donated are valued according to the grant guidelines. Presently, the Head Start program is the only program requiring in-kind match. In-kind revenues and in-kind expenses that are allowable under generally accepted accounting principles (GAAP) have been recognized in the Head Start programs.

| Head Start | Mileage | $\$ \quad 25,082.36$ |
| :--- | :--- | ---: |
|  | Supplies | $71,609.33$ |
|  | Space | $90,400.21$ |
|  | Non-professional Volunteers | $1,137,621.72$ |
|  | Total In-Kind | $1,324,713.62$ |
|  | Non-GAAP | $(1,137,621.72)$ |
|  |  | $\$ \quad 187,091.90$ |

## 15. REAL ESTATE JOINT VENTURES

The Organization and Delta Area Community Development Corporation (DACDC) are involved in 29 real estate joint ventures. All joint ventures are for affordable housing development projects in their service area. The Organization and DACDC ownership interest is $1.0 \%$ in 15 of the properties, $.5 \%$ in 13 of the properties, and $5 \%$ in one property. The Original capital contributions ranged from $\$ 5.00$ to $\$ 100.00$ at the initial startup time. Federal and state grants and tax credits, permanent loan financing, and the capital contributions of the limited partners financed a significant portion of each of the project's total cost.

The primary reason for admission of the Organization and Delta Area Community Development Corporation (a related entity) as a general partner in these real estate joint ventures is to qualify the projects for federal and state grants, tax credits, and permanent financing which are favorable to the development of the low income housing projects. While the Organization and Delta Area Community Development Corporation (a related entity) have an ownership interest in these real estate joint ventures, the financial nature of these interests are de minimis and are, therefore, not reported in the financial statements.

## 16. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Organization expects such amounts, if any, to be immaterial.

## 17. CONCENTRATION OF RISK

Most of the Organization's revenues are in the form of grants from federal and state sources. The Organization's ability to continue operations if the grant programs were lost or canceled is unknown.

## 18. SUBSEQUENT EVENTS

The Organization evaluated events and transactions occurring subsequent to December 31, 2010 through September 7, 2011, the date the financial statements were available to be issued. During this period, there were no subsequent events requiring recognition in the financial statements. Additionally, there were no nonrecognized subsequent events requiring disclosure.

## SUPPLEMENTAL INFORMATION

Combining Statement of Activities
For the Year Ended December 31, 2010

| Program: Fund: CFDA: | Early Childhood |  |  |  |  |  |  |  |  |  |  |  |  |  | Community Services |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | $\begin{gathered} \text { Head Start - } \\ \text { Federal } \\ 810 \\ 93.600 \\ \hline \end{gathered}$ |  | Head Start - <br> Federal FY09 <br> Carryover <br> 810 <br> 93.600 |  | Head Start - <br> Federal ARRA <br> 811 <br> 93.708 |  | Early Head Start - <br> Federal <br> 815 <br> 93.600 |  | Head Start - USDA82010.558 |  | $\begin{gathered} \text { USDA/CCFP } \\ 750 \\ 10.558 \\ \hline \end{gathered}$ |  | Head Start County <br> Donations <br> 840 <br> N/A |  | $\begin{gathered} \text { CSBG ARRA } \\ 234 \\ 93.710 \\ \hline \end{gathered}$ |  | $\begin{gathered} \text { CSBG } \\ 235 \\ 93.569 \\ \hline \end{gathered}$ |  | United Way - <br> FEMA <br> 290 <br> 97.024 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grant Revenue - Federal | \$ | 7,344,600.13 | \$ | 112,974.36 | \$ | 438,853.86 | \$ | 1,684,373.62 | \$ | 569,626.88 | \$ | 1,261,708.72 | \$ | \$ | \$ | 1,379,913.00 | \$ | 986,803.00 | \$ | 57,523.98 |
| Grant Revenue - State |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Program Fee Income |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Housing Rent |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Contributions |  | - |  | - |  | - |  | - |  | - |  | - |  | 1,188.00 |  | - |  | 5,925.54 |  | - |
| Reimbursements |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 44,373.58 |  | - |
| Other Income |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 6,376.00 |  | - |
| Interest Income |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Gain (Loss) on Sale of Assets |  | 5,955.52 |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| In-Kind Revenue |  | 1,324,713.62 |  | - |  | - |  | 3,990.36 |  | - |  | - |  | - |  | - |  | - |  | - |
| Total Revenues |  | 8,675,269.27 |  | 112,974.36 |  | 438,853.86 |  | 1,688,363.98 |  | 569,626.88 |  | 1,261,708.72 |  | 1,188.00 |  | 1,379,913.00 |  | 1,043,478.12 |  | 57,523.98 |
| Expenditures |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries \& Wages |  | 3,862,885.34 |  | - |  | 63,947.86 |  | 241,813.49 |  | 100,564.33 |  | 74,067.97 |  | - |  | 292,568.95 |  | 665,705.55 |  | - |
| Fringe Benefits |  | 1,325,294.13 |  | - |  | 29,827.21 |  | 70,636.19 |  | 18,183.93 |  | 22,388.23 |  | - |  | 110,824.75 |  | 246,235.62 |  | - |
| Administrative Allotment |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | $(24,900.93)$ |  | - |
| Advertising |  | 6,032.41 |  | - |  | - |  | 3,803.09 |  | 550.74 |  | - |  | - |  | 1,367.80 |  | 30.00 |  | - |
| Board Expense |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Building Acquisition |  | - |  | - |  | - |  | 45,000.00 |  | - |  | - |  | - |  | - |  | - |  | - |
| Client Assistance/ Program Costs |  | 71,636.05 |  | - |  | 95.41 |  | 107.99 |  | 396,339.64 |  | 1,132,442.79 |  | - |  | 38,097.18 |  | 8,865.73 |  | 57,009.84 |
| Computer Software |  | 13,517.13 |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 747.00 |  |  |
| Contractual |  | 42,264.83 |  | - |  | - |  | 964,246.40 |  | 30,551.96 |  | 1,410.48 |  | - |  | 420,262.39 |  | 5,398.27 |  | - |
| Depreciation Expense |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Dues \& Subscriptions |  | 4,868.06 |  | - |  | - |  | - |  | - |  | - |  | - |  | 924.10 |  | 267.58 |  | - |
| Indirect Cost |  | 622,076.34 |  | - |  | 12,386.81 |  | 37,553.95 |  | 14,254.80 |  | 11,751.68 |  | - |  | 40,216.11 |  | 113,668.57 |  | - |
| In-Kind Expense |  | 1,324,713.62 |  | - |  |  |  | 3,990.36 |  |  |  | - |  | - |  | , |  | , |  | - |
| Insurance |  | 96,362.24 |  | - |  | - |  | 4,367.00 |  | - |  | - |  | - |  | 183.00 |  | 1,122.89 |  | - |
| Interest Expense |  |  |  | - |  | - |  |  |  | - |  | - |  | - |  | 220.63 |  | - |  | - |
| Interagency Expense |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Materials |  | - |  | - |  | - |  | 1,426.31 |  | - |  | - |  | - |  | 575.00 |  | - |  | - |
| Postage |  | 19,170.34 |  | - |  | 2,352.93 |  | - |  | - |  | 2,336.87 |  | - |  | 1,313.28 |  | 526.51 |  | - |
| Printing \& Publications |  | - |  | - |  | - |  | - |  | 22.23 |  | 1,681.00 |  | - |  | 3,142.28 |  | 549.67 |  | - |
| Professional Fees |  | 16,579.12 |  | - |  | 156.61 |  | 10,325.34 |  | 426.85 |  | 1,103.35 |  | 0.82 |  | 14,403.83 |  | 533.57 |  | 64.14 |
| Rent |  | 273,438.36 |  | - |  | - |  | - |  | - |  | 294.84 |  | - |  | 52,080.02 |  | 10,159.56 |  | - |
| Repairs \& Maintenance |  | 217,995.82 |  | - |  | 67,365.34 |  | 82,628.56 |  | 449.00 |  | 2,284.93 |  | - |  | 61,204.30 |  | 28,084.10 |  | - |
| Supplies |  | 220,697.96 |  | - |  | 34,643.40 |  | 52,916.46 |  | 7,527.72 |  | 886.52 |  | 734.77 |  | 40,532.00 |  | 11,496.53 |  | - |
| Telephone |  | 44,646.35 |  | - |  | - |  | 20.68 |  | 374.98 |  | 1,311.08 |  | - |  | 12,569.49 |  | 10,238.11 |  | - |
| Training |  | 39,282.23 |  | - |  | 26,858.84 |  | 56,621.16 |  | 153.00 |  | 165.00 |  | - |  | 8,076.46 |  | 7,868.38 |  | - |
| College Classes |  | 17,243.11 |  | - |  | 39,721.45 |  | 10.00 |  | - |  | - |  | - |  | - |  | - |  | - |
| Transfers To/From |  | - |  | $(23,408.64)$ |  | - |  | - |  | - |  | 2,530.77 |  | - |  | 66,441.83 |  | (15,759.45) |  | 450.00 |
| Travel |  | 85,731.50 |  |  |  | - |  | 18,655.88 |  | 227.70 |  | 5,495.33 |  | - |  | 55,916.77 |  | 13,851.75 |  | - |
| Utilities |  | 156,011.25 |  | - |  | - |  | 1,063.86 |  | - |  | 1,557.88 |  | - |  | 15,528.49 |  | 5,934.06 |  | - |
| Vehicle Expense |  | 214,823.08 |  | 136,383.00 |  | 161,498.00 |  | 93,177.26 |  | - |  | - |  | - |  | 18,601.58 |  | 2,303.70 |  | - |
| Miscellaneous Expense |  | - |  |  |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
| Total Expenditures |  | 8,675,269.27 |  | 112,974.36 |  | 438,853.86 |  | 1,688,363.98 |  | 569,626.88 |  | 1,261,708.72 |  | 735.59 |  | 1,255,050.24 |  | 1,092,926.77 |  | 57,523.98 |
| Total Revenues Over (Under) Expenditures |  | - |  | - |  | - |  | - |  | - |  | - |  | 452.41 |  | 124,862.76 |  | $(49,448.65)$ |  | - |
| Net Assets, 12/31/2009 |  | - |  | - |  | - |  | - |  | - |  | - |  | (97.62) |  | (124,862.76) |  | 729,538.68 |  | - |
| Net Assets, 12/31/2010 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | \$ 354.79 | \$ | - | \$ | 680,090.03 | \$ | - |

Combining Statement of Activitie

[11 Revenues
Grant Revenue - Federal Grant Revenue - State
Program Fee Income Housing Rent Contributions Other Income
Interest Income In-Kind Revenue
Total Revenues
Expenditures
Salaries \& Wages
Fringe Benefits
Advertising
Board Expense
Client Assistance/Program Costs
Client Assistance/Prer
Computer Software
Depreciation Expense
Dues \& Subscriptions
Indirect Cost
In-Kind Expense
Insurance
Interest Expense
Interagency Expense
Materials
Postage
Printing \& Publications
Professional Fees
Rent
Repairs \& Maintenance Supplies
Telephone
Training
College Classes
Transfers To/From
Travel
Utilities
Vehicle Expense
Miscellaneous Expense
Total Expenditures Total Revenues Over
(Under) Expenditures
Net Assets, 12/31/2009
Net Assets, 12/31/2010
Combining Statement of Activities
For the Year Ended December 31, 2010


| Housing Services |  |  |  |  |  |  |  |  |  |  |  | Management and General |  |  |  | Organization Wide Sub-Total | Housing Services |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | MHDC - Home <br> Repair <br> 285 <br> 14.239 |  | HUD SHPmanent Housing $14.235$ $\qquad$ |  | Housing <br> estricted Funds <br> 251 <br> N/A |  | $\begin{aligned} & \text { UHC-JP Morgan } \\ & 910 \\ & \text { N/A } \\ & \hline \end{aligned}$ |  | Caruthersville <br> Project <br> 901 <br> N/A |  | $\begin{gathered} \text { Eagles Landing } \\ 920 \\ \text { N/A } \\ \hline \end{gathered}$ |  | $\begin{gathered} \text { Agency Funds } \\ 120 \\ \text { N/A } \\ \hline \end{gathered}$ |  | $\begin{gathered} \text { Indirect Costs } \\ 130 \\ \mathrm{~N} / \mathrm{A} \\ \hline \end{gathered}$ |  |  | cott City <br> ments, LLC <br> 251 <br> N/A |
| \$ | 730,941.62 | \$ | 68,502.70 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$20,875,773.15 | \$ | 25,204.32 |
|  | - |  | - |  | - |  | - |  | 10,338.90 |  | - |  | - |  | - | 230,416.68 |  | - |
|  | - |  | - |  | 280,964.56 |  | - |  | - |  | 40,740.28 |  | - |  | - | 362,067.78 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - | 2,558.00 |  | 50,003.00 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 1,775,522.37 |  | - | 1,809,517.12 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 266,109.67 |  | 1,029,323.18 | 1,340,468.90 |  | - |
|  | - |  | - |  | 7,860.04 |  | - |  | - |  | - |  | $(2,539.21)$ |  |  | 15,124.56 |  | - |
|  | - |  | - |  | . |  | - |  | 6.86 |  | - |  | 5,631.31 |  | - | 5,638.17 |  | 65.30 |
|  | - |  | - |  | 507,283.73 |  | - |  | - |  | - |  | - |  | - | 515,104.25 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - | 1,328,703.98 |  | - |
|  | 730,941.62 |  | 68,502.70 |  | 796,108.33 |  | - |  | 10,345.76 |  | 40,740.28 |  | 2,044,724.14 |  | 1,029,323.18 | 26,485,372.59 |  | 75,272.62 |
|  | - |  | 11,229.42 |  | 180.56 |  | - |  | - |  | - |  | 21,710.77 |  | 538,951.64 | 7,010,489.97 |  | - |
|  | - |  | 2,989.68 |  | 2.13 |  | - |  | - |  | - |  | (51.00) |  | 100,252.53 | 2,383,388.50 |  | - |
|  | 72,457.10 |  | 5,563.24 |  | - |  | - |  | - |  | - |  | ( |  | , | - |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 4,462.70 | 22,754.17 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 15,284.27 | 15,284.27 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - | 45,000.00 |  | - |
|  | 670,048.00 |  | 45,152.08 |  | 40,959.71 |  | - |  | - |  | - |  | $(4,187.54)$ |  | 11,190.67 | 6,588,788.08 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | $199.00$ | 15,206.27 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | 45.00 |  | 2,579.20 |  | 72,740.14 | 1,610,813.91 |  | 12,386.32 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 259,318.49 |  | ,7014 | 259,318.49 |  | 9,067.86 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 5,195.00 |  | 11,879.45 | 24,427.49 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - | 1,029,323.18 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - | 1,328,703.98 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | 1,909.00 |  | 27,470.70 |  | 14,216.97 | 166,348.25 |  | 2,679.00 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 73,450.89 |  | 248.13 | 73,919.65 |  | 27,858.46 |
|  | - |  | 10,598.76 |  | - |  | - |  | - |  | - |  | - |  | - | 44,373.63 |  | - |
|  | - |  |  |  | - |  | - |  | - |  | - |  | 3,860.41 |  | 775.92 | 7,455.21 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 8,000.00 |  | 9,995.51 | 53,588.77 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 403.86 |  | 6,485.17 | 12,506.71 |  | - |
|  | 22,869.58 |  | 91.95 |  | 346.81 |  | - |  | - |  | - |  | 28,554.84 |  | 4,012.69 | 105,843.63 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 2,109.48 | 362,307.38 |  | - |
|  | - |  | - |  | 0.03 |  | - |  | - |  | 17,604.96 |  | 34,794.02 |  | 10,547.24 | 688,488.50 |  | 10,561.81 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 4,039.21 |  | 29,029.46 | 451,572.29 |  | 730.73 |
|  | - |  | 3.46 |  | 0.03 |  | - |  | - |  | - |  | - |  | 9,610.34 | 98,525.48 |  | 393.88 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 6,588.00 | 173,932.36 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | $(2,425.80)$ | 54,548.76 |  | - |
|  | $(34,433.06)$ |  | $(8,225.15)$ |  | 60,545.64 |  | - |  | 6,465.94 |  | - |  | $(138,013.71)$ |  | 159,508.92 | - |  | - |
|  | - |  | 1,099.26 |  | - |  | - |  | - |  | - |  | - |  | 15,237.75 | 236,450.58 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 1,887.82 |  | 9,868.01 | 207,664.73 |  | 2,834.99 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 3,604.17 |  | 5,223.15 | 894,311.46 |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | 0.01 |  |  | 0.01 |  | - |
|  | 730,941.62 |  | 68,502.70 |  | 102,034.91 |  | - |  | 6,465.94 |  | 19,558.96 |  | 332,617.14 |  | 1,035,991.34 | 23,965,335.71 |  | 66,513.05 |
|  | - |  | - |  | 694,073.42 |  | - |  | 3,879.82 |  | 21,181.32 |  | 1,712,107.00 |  | (6,668.16) | 2,520,036.88 |  | 8,759.57 |
|  | - |  | - |  | 43,604.06 |  | 1,000.00 |  | 6,061.90 |  | $(21,181.32)$ |  | 913,330.95 |  | - | 1,574,261.05 |  | 15,000.75 |
| \$ | - | \$ | - | \$ | 737,677.48 | \$ | 1,000.00 | \$ | 9,941.72 | \$ | - | \$ | 2,625,437.95 | \$ | (6,668.16) | \$ 4,094,297.93 | \$ | 23,760.32 |

Combining Statement of Activities
For the Year Ended December 31, 2010
Delta Area Economic Opportunity Corporation Portageville, Missouri
Combining Statement of Activities
For the Year Ended December 31, 2010




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108. 



> Revenues Grant Revenue - Federal Grant Revenue - State Program Fee Income Housing Rent Contributions Reimbursements Other Income Interest Income Gain (Loss) on Sale of Assets In-Kind Revenue Total Revenues
Expenditures
Salaries $\&$ Wages
Fringe Benefits
Administrative
Advertising
Board Expense
Building Acquisition
Client Assistance/Program Costs
Computer Software
Contractual
Depreciation Expense
Dues \& Subscriptions
Dues \& Subscriptions
Indirect Cost
Indirect Cost
In-Kind Expense
Insurance
Interest Expense
Interagency Expense
Materials
Postage
Postage
Printing \&o Publications
Professional Fees
Rent
Rent
Repairs \& Maintenance
Repairs $\&$ Maintenance
Supplies
Telephone
Training
Training
College Cl
College Classes
Transfers To/From
Travel
Vehicle Expense
Miscellaneous Expense
Total Expenditures
Total Revenues Over
(Under) Expenditures
Net Assets, 12/31/2009
Net Assets, 12/31/2010

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
COMMUNITY SERVICES BLOCK GRANT PROGRAM
GRANT NO. CSBG 04
For the Program Period October 1, 2009 to September 30, 2010
Schedule of Revenue and Expenses Compared with Budget

|  | $\begin{gathered} \hline 10 / 01 / 2009 \text { to } \\ 12 / 31 / 2009 \end{gathered}$ |  | $\begin{gathered} \hline 01 / 01 / 2010 \text { to } \\ 09 / 30 / 2010 \end{gathered}$ |  | Total Grant |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning CSBG Residual Receipts |  |  |  |  | \$ | 710,194.76 |
| Revenue |  |  |  |  |  |  |
| Grant Revenue-CSBG | \$ | - | \$ | 801,703.00 |  | 801,703.00 |
| Contributions |  | 326.19 |  | 2,016.54 |  | 2,342.73 |
| Other Income |  | - |  | 764.00 |  | 764.00 |
| Administrative Allotment |  | 25,956.04 |  | 29,609.68 |  | 55,565.72 |
| Total Revenue |  | 26,282.23 |  | 834,093.22 |  | 860,375.45 |
| Expenditures |  |  |  |  |  |  |
| Personnel |  | - |  | 544,750.13 |  | 544,750.13 |
| Contract Services |  | - |  | 135.19 |  | 135.19 |
| Travel |  | - |  | - |  | - |
| Payment to/for Participants |  | - |  | - |  | - |
| Occupancy |  | - |  | 18.50 |  | 18.50 |
| Operating Expenses |  | - |  | - |  | - |
| Administrative Expenses |  | - |  | 68,360.97 |  | 68,360.97 |
| Subtotal of Operating Expense |  | - |  | 613,264.79 |  | 613,264.79 |
| Leveraging - HUD Operational Exp |  | 7,255.53 |  | $(16,098.38)$ |  | $(8,842.85)$ |
| Leveraging - FEMA |  | - |  | 130.67 |  | 130.67 |
| Leveraging - FEMA ARRA |  | - |  | 486.49 |  | 486.49 |
| Leveraging - ATMOS Share the Warmth |  | - |  | 3,591.25 |  | 3,591.25 |
| Leveraging - Family Planning |  | - |  | 4,858.71 |  | 4,858.71 |
| Leveraging - Emergency Shelter Grant |  | - |  | $(5,565.36)$ |  | $(5,565.36)$ |
| Leveraging - Head Start |  | - |  | 8,937.02 |  | 8,937.02 |
| Total Expenditures |  | 7,255.53 |  | 609,605.19 |  | 616,860.72 |
| Revenue over(under) Expense | \$ | 19,026.70 | \$ | 224,488.03 |  | 243,514.73 |
| Ending CSBG Residuals |  |  |  |  | \$ | 953,709.49 |


| Strategy | Contract Amount |  | Units Provided | Revenue by Strategy |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Community Coordination/Resource Development |  |  |  |  |  |
| MAPS (Miss Co) | \$ | 43,404 | 4 units/\$10,851 | \$ | 43,404 |
| MAPS (New Madrid Co) |  | 43,404.00 | 4 units/\$10,851 |  | 43,404 |
| Step up to Leadership (New Madrid Co) |  | 38,584.00 | 4 units/\$9,646 |  | 38,584 |
| Step up to Leadership (Pem Co) |  | 38,584.00 | 4 units/\$9,646 |  | 38,584 |
| Step up to Leadership (Scott Co) |  | 38,584.00 | 4 units/\$9,646 |  | 38,584 |
| Step up to Leadership (Miss Co) |  | 38,584.00 | 4 units/\$9,646 |  | 38,584 |
| Green Collar Jobs |  | 48,238.00 | 4 units/\$12,060 |  | 48,240 |
| Higher Ground |  | 50,000 | 5 units/\$10,000 |  | 50,000 |
| Through the Eyes of Poverty |  | 43,404 | 4 units/\$10,851 |  | 43,404 |
| Family Development |  |  |  |  |  |
| A\#2 Supp |  |  |  |  |  |
| Intake Assesment Referral |  |  | 3861 units/\$27 |  | 104,247 |
| Resource Distribution |  |  | 825 units/\$24 |  | 19,800 |
| Family Support |  |  | 2106 units/\$27 |  | 56,862 |
| Life Skills |  |  | 1137units/\$24 |  | 27,288 |
| Back to School Fair |  |  | 8780 units/\$24 |  | 210,720 |
| Less Hanging Units |  |  |  |  | (2) |
|  |  |  |  | \$ | 801,703 |

## Delta Area Economic Opportunity Corporation

Portageville, Missouri
HEAD START PROGRAM
GRANT NO. 07CH0974/45
For the Program Year Ended December 31, 2010
Schedule of Revenue and Expenses Compared with Budget

|  | BUDGET |  | ACTUAL |  | VARIANCE FAVORABLE (UNFAVORABLE) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE |  |  |  |  |  |  |
| Grant Revenue - Head Start | \$ | 7,411,628.00 | \$ | 7,344,600.13 | \$ | $(67,027.87)$ |
| Grantee's In-Kind Contributions |  | 1,336,075.00 |  | 1,324,713.62 |  | $(11,361.38)$ |
| Program Income |  | - |  | 5,955.52 |  | 5,955.52 |
| TOTAL REVENUE |  | 8,747,703.00 |  | 8,675,269.27 |  | $(72,433.73)$ |
| EXPENSES |  |  |  |  |  |  |
| Direct Costs |  |  |  |  |  |  |
| Personnel |  | 4,105,733.00 |  | 3,862,885.34 |  | 242,847.66 |
| Fringe Benefits |  | 1,508,356.00 |  | 1,321,084.13 |  | 187,271.87 |
| Travel |  | 56,226.00 |  | 85,731.50 |  | $(29,505.50)$ |
| Equipment |  | 16,600.00 |  | 108,785.59 |  | $(92,185.59)$ |
| Supplies |  | 70,320.45 |  | 220,697.96 |  | (150,377.51) |
| Contractual |  | 40,000.00 |  | 42,264.83 |  | $(2,264.83)$ |
| Other |  | 899,972.00 |  | 1,087,029.96 |  | $(187,057.96)$ |
| Indirect Costs |  | 714,420.55 |  | 622,076.34 |  | 92,344.21 |
| Total Federal Expenses |  | 7,411,628.00 |  | 7,350,555.65 |  | 61,072.35 |
| Grantee's In-Kind Expenses |  |  |  |  |  |  |
| Personnel and Supplies |  | 1,336,075.00 |  | 1,324,713.62 |  | 11,361.38 |
| TOTAL EXPENSES |  | 8,747,703.00 |  | 8,675,269.27 |  | 72,433.73 |
| REVENUE OVER (UNDER) EXPENSE | \$ | - | \$ | - | \$ | - |

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
HEAD START PROGRAM
GRANT NO. 07CH0974/45
For the Program Year Ended December 31, 2010
Reconciliation of Final Financial Report to Audited Financial Statements

|  | UNOBLIGATED BALANCE OF FEDERAL FUNDS |  |
| :---: | :---: | :---: |
| Unobligated Balance of Federal Funds on Financial Status Report | \$ | 61,072.35 |
| Adjustments: <br> Program income incorrectly reported |  | 5,955.52 |
| Balance of Grant Funds Not Received to Carryover to Program Year Ending December 31, 2011 | \$ | 67,027.87 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-2600-02

## RECONCILIATION OF REVENUES AND EXPENSES

FOR THE PERIOD OF July 1, 2009 to December 31, 2010

| ENERGY CENTER |  | SUBGRANTEE |  |
| :---: | :---: | :---: | :---: |
| Beginning Fund Balance | 0 | Beginning Fund Balance | 0 |
| Revenue |  | Revenue |  |
| Grant Income | 574,320 | Grant Income | 572,427 |
| Carry Over Funds | 0 | Carry Over Funds | 0 |
| Program Income | 0 | Program Income | 1,865 |
| Total Revenue | 574,320 | Total Revenue | 574,292 |
| Expenditures |  | Expenditures |  |
| Administration | 26,147 | Administration | 26,147 |
| Program Operations | 506,514 | Program Operations | 506,475 |
| Insurance | 10,343 | Insurance | 10,343 |
| Financial Audit | 0 | Financial Audit | 0 |
| Other | 13,004 | Other | 13,015 |
| TTA | 18,312 | TTA | 18,312 |
| Total Expenditures | 574,320 | Total Expenditures | 574,292 |
| Ending Fund Balance | 0 | Ending Fund Balance | 0 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-2600-02
BEGINNING AGENCY FUND BALANCE (CARRY-OVER) (As of July 1)
\$ 574,320

## (Funds received July 1 through December 31)

PROGRAM INCOME
LESS EXPENDITURES
(July 1 through June 30)
\$
574,320

## AGENCY ENDING FUND BALANCE

## Ending Cash on Hand

\$ $\qquad$

## Ending Inventory

\$
0

| Delta Area Economic Opportunity Corporation |  |  |  |
| :---: | :---: | :---: | :---: |
| Grant No. G-09-16-ARRA-36 |  |  |  |
| RECONCILIATION OF REVENUES AND EXPENSES |  |  |  |
| FOR THE PERIOD OF June 1, 2010 to December 31, 2010 |  |  |  |
| ENERGY CENTER |  | SUBGRANTEE |  |
| Beginning Fund Balance | 0 | Beginning Fund Balance | 0 |
| Revenue |  | Revenue |  |
| Grant Income | 13,230 | Grant Income | 98,019 |
| Carry Over Funds | 0 | Carry Over Funds | 0 |
| Program Income | 0 | Program Income | 0 |
| Total Revenue | 13,230 | Total Revenue | 98,019 |
| Expenditures |  | Expenditures |  |
| Administration | 525 | Administration | 2,554 |
| Program Operations | 12,705 | Program Operations | 95,465 |
| Insurance | 0 | Insurance | 0 |
| Financial Audit | 0 | Financial Audit | 0 |
| Other | 0 | Other | 0 |
| TTA | 0 | TTA | 0 |
| Total Expenditures | 13,230 | Total Expenditures | 98,019 |
| Ending Fund Balance | 0 | Ending Fund Balance | 0 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16- ARRA-36
BEGINNING AGENCY FUND BALANCE (CARRY-OVER) (As of June 1)
GRANT REVENUE
(Funds received June 1 through December 31)
PROGRAM INCOME
LESS EXPENDITURES
(June 1 through March 31)
AGENCY ENDING FUND BALANCE
Ending Cash on Hand
\$ $\qquad$
Ending Inventory
\$
0

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-ARRA-02
RECONCILIATION OF REVENUES AND EXPENSES
FOR THE PERIOD OF April 1, 2009 to December 31, 2010

| ENERGY CENTER |  | SUBGRANTEE |  |
| :---: | :---: | :---: | :---: |
| Beginning Fund Balance | 0 | Beginning Fund Balance | 0 |
| Revenue |  | Revenue |  |
| Grant Income | 2,712,539 | Grant Income | 2,673,995 |
| Carry Over Funds | 0 | Carry Over Funds | 0 |
| Program Income | 0 | Program Income | 0 |
| Total Revenue | 2,712,539 | Total Revenue | 2,673,995 |
| Expenditures |  | Expenditures |  |
| Administration | 107,884 | Administration | 101,216 |
| Program Operations | 2,502,942 | Program Operations | 2,471,066 |
| Insurance | 4,859 | Insurance | 4,859 |
| Financial Audit | 0 | Financial Audit | 0 |
| Other | 35,229 | Other | 35,229 |
| TTA | 61,625 | TTA | 61,625 |
| Total Expenditures | 2,712,539 | Total Expenditures | 2,673,995 |
| Ending Fund Balance | 0 | Ending Fund Balance | 0 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-ARRA-02


## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-AMGAS-02
RECONCILIATION OF REVENUES AND EXPENSES
FOR THE PERIOD OF November 1, 2009 to October 31, 2010

| ENERGY CENTER |  | SUBGRANTEE |  |
| :--- | ---: | :--- | ---: |
| Beginning Fund Balance | 0 | Beginning Fund Balance | 0 |
| Revenue | Revenue |  |  |
| Grant Income | 25,785 | Grant Income | 25,785 |
| Carry Over Funds | 0 | Carry Over Funds | 0 |
| Program Income | 0 | Program Income | 0 |
| Total Revenue | 25,785 | Total Revenue | 25,785 |
| Expenditures |  | Expenditures |  |
| Administration | 1,289 | Administration | 1,289 |
| Program Operations | 23,996 | Program Operations | 23,996 |
| Insurance | 500 | Insurance | 500 |
| Financial Audit | 0 | Financial Audit | 0 |
| Other | 0 | Other | 0 |
| Total Expenditures | 25,785 | Total Expenditures | 25,785 |
| Ending Fund Balance | 0 | Ending Fund Balance | 0 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-AMGAS-02

BEGINNING AGENCY FUND BALANCE(CARRY-OVER) (As of November 1)
\$
\$ 0

## GRANT REVENUE

(Funds received November 1 through October 31)

## PROGRAM INCOME

## LESS EXPENDITURES

(November 1 through October 31)

## AGENCY ENDING FUND BALANCE

## Ending Cash on Hand

Ending Inventory
\$
\$
\$ 25,785
\$ $\qquad$
\$ 0
\$ $\qquad$
$\qquad$
-

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-AMUE2-02
RECONCILIATION OF REVENUES AND EXPENSES
FOR THE PERIOD OF November 1, 2009 to October 31, 2010

| ENERGY CENTER |  | SUBGRANTEE |  |
| :--- | ---: | :--- | ---: |
| Beginning Fund Balance | 0 | Beginning Fund Balance | 0 |
| Revenue | Revenue |  |  |
| Grant Income | 83,736 | Grant Income | 83,736 |
| Carry Over Funds | 0 | Carry Over Funds | 0 |
| Program Income | 0 | Program Income | 0 |
| Total Revenue | 83,736 | Total Revenue | 83,736 |
| Expenditures |  | Expenditures |  |
| Administration | 4,187 | Administration | 4,187 |
| Program Operations | 77,549 | Program Operations | 77,549 |
| Insurance | 2,000 | Insurance | 2,000 |
| Financial Audit | 0 | Financial Audit | 0 |
| Other | 0 | Other | 0 |
| Total Expenditures | 83,736 | Total Expenditures | 83,736 |
| Ending Fund Balance | 0 | Ending Fund Balance | 0 |

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-AMUE2-02

## BEGINNING AGENCY FUND BALANCE

\$
. 0

## GRANT REVENUE

(Funds received November 1 through October 31)

## PROGRAM INCOME

## LESS EXPENDITURES

(November 1 through October 31)

AGENCY ENDING FUND BALANCE

Ending Cash on Hand

Ending Inventory
\$
0

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-ATMOS-02

## RECONCILIATION OF REVENUES AND EXPENSES

FOR THE PERIOD OF November 1, 2009 to October 31, 2010

## ENERGY CENTER

Beginning Fund Balance
Revenue

Grant Income
Carry Over Funds
Program Income
Total Revenue

Expenditures
Administration
Program Operations
Insurance
Financial Audit
Other
Total Expenditures
Ending Fund Balance

## SUBGRANTEE

0 Beginning Fund Balance 0

Revenue
70,629 Grant Income 70,629
0 Carry Over Funds 0
0 Program Income 0
70,629
Expenditures
3,531 Administration 3,531
65,098 Program Operations 60,098
2,000 Insurance 2,000
0 Financial Audit 0
0 Other 0
70,629 Total Expenditures 70,629
0 Ending Fund Balance 0

## Delta Area Economic Opportunity Corporation

Grant No. G-09-16-ATMOS-02
BEGINNING AGENCY FUND BALANCE(CARRY-OVER) (As of November 1)
\$
\$ 0

## GRANT REVENUE

(Funds received November 1 through October 31)
PROGRAM INCOME

## LESS EXPENDITURES

(November 1 through October 31)
AGENCY ENDING FUND BALANCE
Ending Cash on Hand
\$
$\$$
$\$$
正
Ending Inventory
\$
0

# Delta Area Economic Opportunity Corporation 

Portageville, Missouri
Low Income Home Energy Assistance Program
Schedule of Revenue and Expenses
For the Program Period October 1, 2009 - September 30, 2010

## Revenue <br> Grant Revenue - LIHEAP <br> Special Start-up <br> Current (initial + amendments) <br> Interest <br> Other <br> Total Revenue

| Budget <br> Amount | Total <br> Grant |
| :---: | :---: |
|  |  |
|  |  |
| $\$ 408,000.00$ | $\$ 408,000.00$ |
| $2,140,841.35$ | $2,121,496.21$ |
| - | - |
| - | - |
| $2,548,841.35$ | $2,529,496.21$ |

Expenditures
Administrative/Program Services
Personnel
Travel/Training
Rent/Fuel/Utilities
Equipment
Supplies
Communication Services
Repair \& Maintenance
Other
Total Administrative/Program Services

## ECIP Direct Services

Winter
Summer
Total ECIP Direct Services

| $1,652,278.00$ | $1,652,278.00$ |
| ---: | ---: |
| $449,179.35$ | $447,695.00$ |
| $2,101,457.35$ | $2,099,973.00$ |

Outreach \& Education
Weatherization Kits
Education Seminar
Weatherization Kits
Total Outreach \& Education Total Expenditures

| $20,400.00$ | $17,391.90$ |
| ---: | ---: |
|  | $1,400.00$ |
| - | $1,390.90$ |
| $20,400.00$ | $20,182.80$ |
| $2,548,841.35$ | $2,529,496.21$ |

Revenue over (under) Expenditures

## Ending Program Balance

| $\$$ | - | $\$$ | - |
| :--- | :--- | :--- | :--- |

FEDERAL COMPLIANCE SECTION
Delta Area Economic Opportunity Corporation Portageville, Missouri
Schedule of Expenditures of Federal Awards
For the Year Ended Decer 31, 2010
Federal Grantor/Pass-Through U.S. Department of Homeland Security
Emergency Food and Shelter Program Cluster
Emergency Food and Shelter Program - Dunklin County Emergency Food and Shelter Program - Mississippi County Emergency Food and Shelter Program - New Madrid County Emergency Food and Shelter Program - Pemiscot County
Emergency Food and Shelter Program - Scott County Emergency Food and Shelter Program - Stoddard County
Emergency Food and Shelter Program - ARRA
Total U.S. Department of Homeland Security
U.S. Department of Health and Human Services
Direct Programs:
Head Start Cluster
Head Start - Carryover Funds
Head Start
Early Head Start - ARRA
Early Head Start - ARRA

## Head Start - ARRA


State of Missouri Department of Social Services - Family Support Division
9/30/2010 9/30/2011
State of Missouri Department of Social Services - Family Support Division CSBG Cluster
Community Services Block Grant
Community Services Block Grant
Community Services Block Grant-ARRA
Delta Area Economic Opportunity Corporation Portageville, Missouri
Schedule of Expenditures of Federal Awards
Federal Grantor/Pass-Through
U.S. Department of Health and Human Services (Continued)
State of Missouri Department of Health and Senior Services
Breast and Cervical Cancer Early Detection Program
6/29/2010
6/29/2011
3/30/2010

ERS161-09054
93.283
93.283
TOTAL 93.283
93.217
93.217
TOTAL 93.217

G-09-16-2600-02
G-09-16-ARRA-02
G-09-16-ARRA-36
6IOLOEG98OW
L08090彐Laz8000W
L08090GLAL800OW
TOTAL 14.235





| 93.283 | $\$$ | $19,706.00$ |
| :---: | ---: | ---: |
| 93.283 |  | $6,789.22$ |
| TOTAL 93.283 | $26,495.22$ |  |
|  |  |  |

$\begin{array}{r}71,435.46 \\ 179,558.69 \\ \hline 250,994.15 \\ \hline 14,910,876.24 \\ \hline\end{array}$

L8. $296^{\prime}+\angle$ $74,957.87$
$12,344.73$



| $730,941.62$ |
| ---: |
| $17,192.00$ |
| $70,365.32$ |
| $87,557.32$ |殿

Delta Area Economic Opportunity Corporation
Portageville, Missouri
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2010

| tor/Pass-Through /Program Title |  | Identifying <br> Number | $\begin{gathered} \text { CFDA } \\ \# \end{gathered}$ |  | Federal Expenditures |
| :---: | :---: | :---: | :---: | :---: | :---: |
| d Urban Development (Continued) |  |  |  |  |  |
| of Social Services - Family Support Division |  |  |  |  |  |
|  | 3/31/2010 | ERO-1640957 | 14.231 | \$ | 35,553.40 |
|  | 3/31/2011 | ERO-164035 | 14.231 |  | 180,883.25 |
|  |  |  | TOTAL 14.231 |  | 216,436.65 |
| Housing and Urban Development |  |  |  |  | 1,190,740.89 |
|  |  |  |  |  |  |
| ayments | 6/30/2010 | N/A | 10.427 |  | 30,004.44 |
| ayments | 6/30/2011 | N/A | 10.427 |  | 10,734.34 |
|  |  |  | TOTAL 10.427 |  | 40,738.78 |
| ssistance Council |  |  |  |  |  |
| ent Initiatve | 12/31/2010 | HAC 2010 | 10.446 |  | 6,272.78 |
| of Health and Senior Services |  |  |  |  |  |
| Program - Home Sponsor Program | 9/30/2010 | ERS46-09-1736 | 10.558 |  | 962,944.56 |
| Program - Home Sponsor Program | 9/30/2011 | ERS46-10-1736 | 10.558 |  | 298,755.31 |
| Program - Center Reimbursement | 9/30/2010 | ERS46-09-0024 | 10.558 |  | 424,917.45 |
| Program - Center Reimbursement | 9/30/2011 | ERS46-10-0024 | 10.558 |  | 144,709.43 |
|  |  |  | TOTAL 10.558 (M) |  | 1,831,326.75 |
| Agriculture |  |  |  |  | 1,878,338.31 |
| Total Expenditures of Federal Aw |  |  |  | \$ | 20,702,001.67 |

NOTE A -- BASIS OF PRESENTATION
The accompanying schedule of expenditures of federal awards includes the federal grant activity of Delta Area Economic Opportunity Corporation and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.
$(M)=$ Major Program

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS 

Board of Directors<br>Delta Area Economic Opportunity Corporation<br>Portageville, Missouri

We have audited the financial statements of Delta Area Economic Opportunity Corporation (a nonprofit organization) as of and for the year ended December 31, 2010, and have issued our report thereon dated September 7, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Delta Area Economic Opportunity Corporation's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Delta Area Economic Opportunity Corporation's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses. See finding 2010-01.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Delta Area Economic Opportunity Corporation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

Delta Area Economic Opportunity Corporation's response to the findings identified in our audit is described in the accompanying corrective action plan. We did not audit Delta Area Economic Opportunity Corporation's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Board of Directors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.


September 7, 2011
Chanute, Kansas

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 

Board of Directors<br>Delta Area Economic Opportunity Corporation<br>Portageville, Missouri

## Compliance

We have audited Delta Area Economic Opportunity Corporation's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of Delta Area Economic Opportunity Corporation's major federal programs for the year ended December 31, 2010. Delta Area Economic Opportunity Corporation's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Delta Area Economic Opportunity Corporation's management. Our responsibility is to express an opinion on Delta Area Economic Opportunity Corporation's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Delta Area Economic Opportunity Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Delta Area Economic Opportunity Corporation's compliance with those requirements.

As described in items 2010-02, 2010-03, and 2010-04 in the accompanying schedule of findings and questioned costs, Delta Area Economic Opportunity Corporation did not comply with requirements regarding minimum program requirements that are applicable to its U.S. Department of Housing and Urban Development, HOME Repair Opportunity, U.S. Department of Health and Human Services, Early Head Start, and U.S. Department of Energy, Weatherization Assistance for Low Income Individuals. Compliance with such requirements is necessary, in our opinion, for Delta Area Economic Opportunity Corporation to comply with requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, Delta Area Economic Opportunity Corporation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2010.

## Internal Control over Compliance

Management of Delta Area Economic Opportunity Corporation is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Delta Area Economic Opportunity Corporation's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Delta Area Economic Opportunity Corporation's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2010-02, 2010-03, and 2010-04 to be material weaknesses.

Delta Area Economic Opportunity Corporation's responses to the findings identified in our audit are described in the accompanying corrective action plan. We did not audit Delta Area Economic Opportunity Corporation's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, Board of Directors, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.


September 7, 2011
Chanute, Kansas

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION <br> Portageville, Missouri 

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2010

## I. SUMMARY OF AUDITOR'S RESULTS

## Financial Statements:

The auditors' report expresses a qualified opinion on the consolidated financial statements of Delta Area Economic Opportunity Corporation.

## Internal Control over Financial Reporting:

Material weakness(es) identified? X $\quad$ Yes No
Significant deficiencies identified that are not considered to be a material weaknesses?
Noncompliance or other matters required to be reported under Government Auditing Standards


## Federal Awards:

Internal control over major programs: Material weakness(es) identified?


The auditors' report on compliance for the major federal award programs for Delta Area Economic Opportunity Corporation expresses a qualified opinion.

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133? $\qquad$ No

Identification of major programs:
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Head Start Cluster
Head Start CFDA 93.600
Head Start - ARRA CFDA 93.708
Early Head Start - ARRA CFDA 93.709

Low-Income Home Energy Assistance Program CFDA 93.568
Community Services Block Grant Cluster
Community Services Block Grant CFDA 93.569
Community Services Block Grant - ARRA CFDA 93.710

## U.S. DEPARTMENT OF ENERGY

Weatherization Assistance for Low-Income Individuals CFDA 81.042
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

HOME Repair Opportunity
CFDA 14.239
U.S. DEPARTMENT OF AGRICULTURE

Child and Adult Care Food Program
CFDA 10.558
The threshold for distinguishing Types A and B programs was $\$ 621,060.05$.
Auditee qualified as a low risk auditee? $\qquad$ Yes X
No

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2010

## II. FINDINGS - FINANCIAL STATEMENT AUDIT

Finding 2010-01 - Improper Classification of Transactions

## Criteria:

Internal controls should be in place that provide reasonable assurance that financial systems generate records for proper accountability for all funds and other assets of the Organization.

## Condition:

Reconciliations of balance sheet accounts found transactions that were improperly classified and/or not recorded at all. These balance sheet account reconciliations resulted in material amounts of general ledger adjustments posted after year end and through the date of the audit report.

## Context:

The Organization could have been required to pay for expenses out of local funds that had not been properly charged to reimbursable grant programs.

## Effect:

The deficiencies in the design and operation of the internal controls in this area could adversely affect the recording, processing, summarization, and reporting of financial data if expenses are not properly recorded in the general ledger when the expense is incurred.

## Cause:

The Organization did not have adequate staff properly trained in the area of financial statement preparation and review.

## Recommendation:

Additional training for staff is needed in the area of financial statement preparation and use of the general ledger software.

Views of responsible officials and planned corrective action:
See the Corrective Action Plan on page 53-54 of the current year audit.

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2010

## III. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

Finding: 2010-02 - Home Repair Client Files

## U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

HOME Repair Opportunity - CFDA 14.239
Compliance Requirement: Activities Allowable and Unallowable

## Criteria:

Each grantee to maintain complete and accurate accounts and other records for the program in accordance with program requirements, in a manner that permits a speedy and effective audit to support amounts paid for home repair.

## Condition:

During our testing, it was noted that the Organization had not maintained records that included proper documentation to support that homeowners had received all information regarding their homes testing positive for lead.

## Effect:

The Organization did not meet program file requirements as the HOME repair files did not contain the required documentation. As a result, funds could be determined to be questioned and have to be returned to the grantor with the use of local funds.

## Cause:

Staff disregard for internal controls in place that should have been used to ensure all required documentation was on file.

## Recommendation:

Current policies and procedures should be followed in all situations and checklists provided should be completed to ensure all documentation is retained. We recommend the Organization establish a review process, such as sampling a portion of each population of client files, to ensure all proper documentation is on file and up to date.

Views of responsible officials and planned corrective action:
See the Corrective Action Plan on page 53-54 of the current year audit.

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2010

## III. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT (Continued)

Finding: 2010-03 - Head Start Construction Approval

## U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Head Start ARRA - CFDA 93.709
Compliance Requirement: Activities Allowable and Unallowable

## Criteria:

With specific ACF prior approval only, funds may be used for capital expenditures (including paying the cost of amortizing the principal, and paying interest on, loans) such as construction of new facilities, purchase of new or existing facilities, major renovations on existing facilities, and purchase of vehicles used for programs conducted at the Head Start facilities (42 USC 9839(f) and (g)).

## Condition:

During our testing, it was noted that the Organization did not receive specific prior approval for all construction costs associated with the building of a new early head start center.

## Effect:

The Organization over spent approved amounts by $\$ 114,529.00$. As a result funds could be determined to be questioned and have to be returned to the grantor with the use of local funds.

## Cause:

Construction change orders, architect fees and the purchase of land were not taken into consideration when specific prior approval was requested from the regional head start office.

## Recommendation:

The Organization should contact their regional head start office and ask for specific approval of all costs associated with the construction of the early head start facility.

Views of responsible officials and planned corrective action:
See the Corrective Action Plan on page 53-54 of the current year audit.

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2010

## III. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT (Continued)

## Finding: 2010-04 - DOE Contractor Bidding

U.S. DEPARTMENT OF ENERGY

Weatherization Assistance for Low-Income Persons - CFDA 81.042
Compliance Requirement: Activities Allowable and Unallowable

## Criteria:

2 CFR Part 230 Cost Principles for Non-Profit Organizations establishes principles for determining costs of grants, contracts and other agreements with non-profit organizations. The principles are designed to provide that the Federal Government bear its fair share of costs except where restricted or prohibited by law.

## Condition:

During a monitoring by the State of Missouri grantor it was noted the Organization was using bid averaging to award contracts under the weatherization contract. After advertising for weatherization contracts, in an effort to completed the number of houses required under the American Recovery and Reinvestment Act, since there was no way one contractor could complete all the required number of homes, the Organization took the five bidders and averaged their bids, then awarded construction weatherization contracts accordingly.

Effect:
The averaging of bids allowed one contractor to receive more than originally bid. As a result, funds could be determined to be questioned and have to be returned to the grantor with the use of local funds.

## Cause:

Organization management did not realize this was a benefit to one contractor and allowed this to happen.

Recommendation:
The Organization should create policies and procedures that allow for training Federal regulations prior to the acceptance of a grant.

Views of responsible officials and planned corrective action:
See the Corrective Action Plan on page 53-54 of the current year audit.

# DELTA AREA ECONOMIC OPPORTUNITY CORPORATION 

Portageville, Missouri
Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2010

## Period Year Ended/Findings:

## Finding 2009-01 - Bank Reconciliations

Condition: Bank statements were not reconciled timely to the general ledger. Not reconciling the bank accounts on a monthly basis could result in errors or other problems occurring that might not be recognized and resolved on a timely basis. Management and the Board of Directors may be relying on inaccurate financial reports in making decisions that affect the Organization.

Status: The Organization has contracted out the reconciliation process that ensures bank reconciliation's are completed in a timely manner on a monthly basis.

Finding 2009-02 - Improper Classification of Transactions
Condition: Transactions were improperly classified and/or not recorded at all. Revenues and expenses were not charged to the correct programs, resulting in a material amount of recommended audit adjustments.

Status: This is a repeat finding, see finding 2010-01.
Finding 2009-03 - Weatherization Client Files
Condition: During our testing, it was noted that the Organization had not maintained records that included proper documentation of heating system information, support for ownership of the property, and files contained incomplete initial inspections and incomplete final inspections.

Status: The Organization has implemented policies and procedures to ensure that client files are being reviewed and the proper documentation noted above is being kept in the client files.

## Corrective Action Plan

September 7, 2011

## Cognizant or Oversight Agency for Audit

Delta Area Economic Opportunity Comoration respectfully submits the following corrective action plan for the yearended December 31, 2010.

Name and address of independent public accounting fim: Jared, Gilmore \& Phillips, PA, P.O. Box 779, 1815 S Santa Fe, C hanute, Kansas 66720.

Audit period: Yearended December 31, 2010.
The findings from the September 7, 2011 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule of findings a nd questioned costs.

Finding 2010-01 - Improper Classific ation of Transactions
Recommendation:
Additional training for staff is needed in the area of financial statement preparation and use of the general ledger software.

Action Taken:
We concur with the recommendation and acknowledge that a lack of sufficient fiscal personnel with the skills and training to adequately perform the fiscal tasks necessary to ensure the proper classification of transactions and other necessary fiscal tasks has been a chronic problem. The chronic nature of the problem has been due in part to the lack of experienced personnel in the local workforce recruitment area and further compounded by the staff tumover that increases with shortages of a skilled applicant pool.

While improvements have been made this past year as a result of staff training, problems with emrors and timeliness continue to occur. It is possible that attempts to improve intemal controls may have created more cumbersome processes that have not accomplished the intended objectives.

DAEOC has recently taken aggressive steps to acquire more experienced fiscal management personnel. A fiscal director with a solid background in the grants and contracts operated by DAEOC and experienced with the accounting software used by DAEOC will be on board October 1, 2011. An assistant fiscal director with several years of experience working with public funds will also be on board October 1, 2011, filling a position that has been vacant for most of the past year.

DAEOC believes these individuals, working with existing core fiscal staff and recommendations of consultants who have reviewed DAEOC's fiscal operations, will be able to quickly identify problems with processes and to identify improvements that need to be made to strengthen intemal controls.

## Corrective Action Plan

Finding: 2010-02 - Home Repair Client Files
Recommendation:
Current polic ies and procedures should be followed in all situations a nd checklists provided should be completed to ensure all documentation is retained. We recommend the Organization establish a review process, such as sampling a portion of each population of client files, to ensure all proper documentation is on file and up to date.

Action Taken:
We concur with the recommendation. All thirty two files for the Home Repair program have been reviewed and only the two found in the audit sample selection had a missing homeowner acknowledgement regarding lead testing. While the files contained a notation that the form had been mailed to the homeowner, no follow up had been made to ensure retum of the signed form nor had the checklist been reviewed that would have flagged the missing item.

The department head has been tasked with developing and implementing a review process to randomly check for program compliance forall contracts.

Finding: 2010-03 - Head Start Construction Approval
Recommendation:
The Organization should contact their regional head start office and ask for specific approval of all costs associated with the construction of the early head start facility.

Action Taken:
We concur with the recommendation. While staff responsible for the project discussed changes with Regional HHS staff prior to the implementing the changes and prepared and submitted supporting documentation in compliance with 1309 performance standards as requested by HHS staff, DAEOC staff were unaware that a revised FAA was needed and failed to follow up with HHS to ensure one was issued. We have contacted regional office to assist in the resolution of the issue.

Finding: 2010-04- DOE C ontractor Bidding
Recommendation:
The Organization should create policies and procedures that allow for training Federal regulations prior to the acceptance of a grant.

Action Taken:
We concur with the recommendation. Staff responsible for Federal compliance have been trained in the area of allowable costs and once pointed out, the Organization ceased letting jobs to the contractors under the existing bid process and rebid for all future work. The Organization worked with the State of Missour to design a new bid process and the State has approved the curent bid process being used.

If the Oversight Agency for Audit has questions regarding this plan, please call Adelia J. Barham, Executive Director, at (573) 379-3851 EXT. 219.

Sincerely,
Delta Area Economic Opportanity Corporation
Delta Area Economic Opportunity Comoration

